

## NOTICE OF ANNUAL GENERAL MEETING

### THE FERTILISER ASSOCIATION OF INDIA (Company Limited by Guarantee)

Licensed Under Section 26 of the Indian Companies Act, 1913 corresponding to  
Section 8 of the Companies Act 2013:

Regd. Office: FAI House, 10, Shaheed Jit Singh Marg, New Delhi 110067, INDIA

CIN: U85300DL 1955NPL002999

Phone No. : 011-46005204, 011-26567144, Email: [secy@faidelihi.org](mailto:secy@faidelihi.org), website: [www.faidelihi.org](http://www.faidelihi.org)

Notice is hereby given that pursuant to the provisions of the Companies Act, 2013 and MCA circular dated 05.05.2020 read with other circulars dated 08.04.2020, 13.04.2020, 31.12.2020, 13.1.2021 and considering the current situation of pandemic, the Company is intending to conduct the 66<sup>th</sup> Annual General Meeting (AGM) of the Members of The Fertiliser Association of India (FAI) on Monday, the **20<sup>th</sup> September, 2021 at 11.30 a m** through Video Conference (VC) in accordance with the provisions of aforesaid circulars to transact the following business:

#### ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements of the Association including the Balance Sheet as at the 31<sup>st</sup> March, 2021 and Income and Expenditure Account for the financial year ended on the 31<sup>st</sup> March, 2021 and the Report of the Board of Directors and Auditors thereon.

2. To re-appoint Directors of the Association:

In accordance with Section 152 and any other applicable provisions of Companies Act, 2013 and Article 83 of the Articles of Association of FAI, the following Directors retire by rotation and being eligible and qualified offer themselves for re-appointment in accordance with Article 85 of the Articles of Association of FAI:

- (i) Dr. P.S. Gahlaut (DIN 00049401) representative of M/s Indian Potash Limited (IPL) to represent the interests of potassic fertilisers.
- (ii) Mr. K.K.Kaul (DIN 00980318) representative of M/s DCM Shriram Fertilizers Limited to represent the interests of nitrogenous and complex fertiliser manufacturers.
- (iii) Mr. Akshay Poddar, (DIN: 00008686) representative of M/s Zuari Agro Chemicals Limited (ZACL) to represent the interests of nitrogenous and complex fertiliser manufacturers.
- (iv) Mr. Ashvini Hiran, (DIN:07484872) representative of M/s Indorama India Pvt. Limited to represent the interests of nitrogenous and complex fertiliser manufacturers.
- (v) Mr. Manish Nagpal (DIN 03169160) representative of M/s Greenstar Fertilizers Limited to represent the interests of nitrogenous and complex fertiliser manufacturers.

- (vi) Mr. U. Saravanan, (DIN: 07274628) representative of M/s Madras Fertilizers Limited (MFL) to represent the interests of nitrogenous and complex fertiliser manufacturers.
- (vii) Mr. Shailesh Khaitan (DIN 00041247) representative of M/s Khaitan Chemicals & Fertilizers Limited (KCFL) to represent the interests of super-phosphate manufacturers.
- (viii) Mr. Challa Narasimha Reddy, (DIN: 02466228) representative of M/s Jubilant Agri and Consumer Products Limited (JACPL) to represent the interests of super-phosphate manufacturers.
- (ix) Mr. Sundeep Kumar Nayak, (DIN: 02140600) representative of M/s National Cooperative Development Corporation (NCDC) to represent the interests of Associate Members.
- (x) Mr. D.S. Sudhakar Ramaiah, (DIN: 07636872) representative of M/s Projects and Development India Limited (PDIL) to represent the interests of Associate Members.

#### SPECIAL BUSINESS

3. a) Assessment of dues for the year 1<sup>st</sup> April, 2022 to 31<sup>st</sup> March, 2023 as follows:

Sl. No.	Member Category	Proposed dues
(i)	Associate Members	INR 20,000/-*
(ii)	Overseas Associate Members	US \$ 2000/-*
(iii)	Technical & Professional Associate Members	INR 500/-*

\*Plus applicable GST.

b) To consider and adopt the budget of the Association for the year 1<sup>st</sup> April, 2022 to 31<sup>st</sup> March, 2023.

By the order of Board of Directors

New Delhi  
1<sup>st</sup> September 2021

D. Ramakrishnan  
Secretary

#### NOTES:

1. The Explanatory statement pursuant to Section 102(1) of the Companies Act, 2013 with respect to Special Business listed in terms items 3(a) & 3(b) of the Notice is annexed hereto and forms part of this Notice.

2. In view of the outbreak of COVID-19 pandemic, social distancing measures are a pre-requisite and in terms of Ministry of Corporate Affairs (“MCA”) Circular No. 20/2020 dated 5<sup>th</sup> May, 2020 read with Circular 14/2020 dated 8<sup>th</sup> April, 2020, Circular 17/2020 dated 13<sup>th</sup> April, 2020 (“MCA Circulars”), 08.04.2020, 31.12.2020, 13.1.2021 physical presence of the Members at common venue of Annual General Meeting (AGM) is being conducted through Video Conference (“VC”). The deemed venue for the AGM shall be the Registered Office of the Company.

3. The Members are hereby informed that pursuant to the problems in the postal services in the Country and in compliance with the aforementioned circulars, the notices of virtual AGM shall be sent to all the members through email who have registered the same with the Company. Please note that members who do not register their email addresses shall not be able to receive notice of AGM and hence shall not be able to participate in the Meeting. The Notice of AGM will also be available on the website of the Company at [www.faidelhi.org](http://www.faidelhi.org).

4. In order to enable the Company to comply with MCA circulars issued for holding AGM via VC and to participate in the green initiative in Corporate Governance the members who have not yet registered their e- mail ids with the Company may contact at Mob No 9871383782, on ([secy@faidelhi.org](mailto:secy@faidelhi.org)) or (01146005204) for registering their e- mail ids.

5. Since the ensuing AGM is being held pursuant to the MCA Circulars through VC which does not require physical attendance of Members at the AGM, the facility to appoint proxy by the Members will not be available for this AGM and therefore, Proxy Form and Attendance Slip are not annexed to this Notice.

6. Members attending the AGM through VC will be counted for the purpose of reckoning the quorum under Section 103 of the Act.

7. Corporate Members are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/ Authorization etc., authorizing its representative to attend the AGM through VC on its behalf and to vote thereat by show of hands. The said Resolution/Authorization shall be sent by email to the Company at [secy@faidelhi.org](mailto:secy@faidelhi.org).

8. Members may send their questions in advance mentioning their name email id, mobile number at e-mail id [secy@faidelhi.org](mailto:secy@faidelhi.org) The same will be replied by the company suitably.

9. Relevant documents referred to in this Notice are available for inspection electronically without any fee by the Members on all business days (except Saturday, Sunday and Public Holidays) upto the date of AGM. The Register of Directors, under Section 170 of the Act will be available for inspection electronically by the members during the AGM. Members seeking to inspect such documents may send request from their email id registered with the Company to the Company at [secy@faidelhi.org](mailto:secy@faidelhi.org)

10. Since the AGM will be held through VC/OAVM, the route map is not annexed with the Notice.

### 11. Voting at AGM

Every Active Member present in the Meeting shall have one vote by show of hands. The Company shall be providing the facility of voting through Show of Hands during the meeting as provided by the Articles of Association of FAI. The members shall raise their hand when the Chairman requests the member for vote on the particular business.

12. Associate Members, Overseas Associate Members, Technical and Professional Associate Members shall not be entitled to any voting rights but shall be entitled to receive notice and to be present at the Meeting of the Association.

### PROCEDURE FOR JOINING THE AGM THROUGH VC i.e CISCO WEBEX

1. The Company is providing VC/OAVM facility to its Members for participating at the AGM.

- a) Members will be able to attend the AGM through VC at the link <https://thefertiliser.webex.com/thefertiliser/j.php?MTID=m12123306e13fa6a77ec6add60917b751> Go to the email in which the link is received and click the link given in your email and join the Meeting by giving i) Your Name with Company’s Name and ii) Email id
- b) Facility to join the meeting shall be opened 30 minutes before the scheduled time of the AGM and shall be kept open throughout the proceedings of the AGM.
- c) Members who need assistance before or during the AGM can contact Mr. Kuldeep Sati, at email id; [stat@faidelhi.org](mailto:stat@faidelhi.org), or call at 9818862585/Mr. Ajay Kumar at his Mobile No. 9350006750/ Mr. Ajendra Bhargav at email: [it@faidelhi.org](mailto:it@faidelhi.org) or Call 7042400122
- d) Members who would like to express their views or ask questions during the AGM may do so by sending their queries on e-mail id of company [secy@faidelhi.org](mailto:secy@faidelhi.org).

## The Fertiliser Association of India

Budget for the year 1<sup>st</sup> April, 2022 to 31<sup>st</sup> March, 2023

(Rupees in lakhs)		(Rupees in lakhs)	
<b>A</b>	<b>INCOME</b>	<b>B</b>	<b>EXPENDITURE</b>
	<b>ANNUAL FEES</b>	(a)	Personnel
	Active members		1. Director General
			113.21
	Associate members (National )		2. Central Office
			528.48
	Overseas Associate members		3. Eastern Region
			38.19
	Technical & Professional Associate Members		4. Southern Region
			46.96
	Website Receipts		5. Western Region
			40.10
	<b>ENTRANCE FEE</b>		6. Northern Region
			14.54
	Active Members		<b>TOTAL</b>
			<b>781.48</b>
	Associate Members	(b)	<b>OTHER EXPENSES</b>
		1	Administrative
	<b>MISCELLANEOUS INCOME</b>		i) Central
	1 Income from Advertisement Sale & Subscription to		192.00
	Journals & Books		ii) Regional
	a) Central		12.20
	b) Regional	2	Publications
			i) Central
	2 Surplus of Training Courses (Excluding Overhead Costs)		42.80
			ii) Regional
	3 Interest on Deposit & Staff Advance		8.50
		3	Liability for DDA & MCD Taxes etc.
	4 Income from Annual Seminar		19.20
			<b>TOTAL</b>
	5 Property Income		<b>274.70</b>
	6 Miscellaneous Receipts		<b>GRANT TOTAL ( a +b )</b>
			<b>1056.18</b>
	<b>TOTAL</b>		<b>Income - Expenditure (A - B) = - 100.82</b>
	<b>955.36</b>	<b>C</b>	<b>CAPITAL EXPENDITURE BUDGET</b>
			i) Central
			4.00
			ii) Regional
			2.00
			<b>TOTAL</b>
			<b>6.00</b>

## EXPLANATORY STATEMENT

3. Assessment of dues for the year 1<sup>st</sup> April, 2022 to 31<sup>st</sup> March, 2023 as follows:

**(a)** The assessment dues for Associate, Overseas Associate and Technical and Professional Associate Members have to be determined by the Board and approved at the AGM under Article 19 of the Articles of Association of FAI. The proposed rates of membership subscription for the year 2022-23 have

been approved by the Board on 24<sup>th</sup> August, 2021 and the same are given in the AGM Notice.

**(b)** The Budget for the year 2022-23 is placed before the General Body for ratification after approval of the Board of Directors in accordance with clause 18 of the Articles of Association. The proposed Budget has been approved by the Board in its meeting held on the 24<sup>th</sup> August, 2021.

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